



STATE OF LOUISIANA

Board of Examiners for Sanitarians
7173-A Florida Boulevard
Baton Rouge, LA 70806

BOARD MEETING MINUTES October 14, 2015

IN ATTENDANCE

Don Riser, RS, Chair (by phone)
Tessa Dixon, RS, Vice-Chair
Butch Martin, RS, Secretary-Treasurer
Tenney Sibley, RS, Member
Janet Merritt, Recorder

After determining a quorum was present, Board Chair Don Riser called the meeting to order at 9:10am. Tenney Sibley made the motion to approve the minutes of the June 14th meeting; Butch Martin seconded, all approved. The Treasurer's report (copy attached) was given by Butch Martin. Motion made by Tenney Sibley to accept the Treasurer's report; motion seconded by Tessa Dixon – all approved.

Old Business:

Tenney Sibley reminded the Regional Sanitarian Directors to send in notices of new hires to the LSBES.

New Business:

The meeting and exam dates for 2016 were discussed and the following dates proposed with meetings to be from 9:00-10:00am and exam to begin at 10:00am: Wednesday, February 17th; Wednesday, June 15th; and Wednesday, October 19th. Tessa Dixon made motion to approve the dates proposed; Butch Martin seconded the motion – all approved.

Tenney Sibley discussed the 5-day Sanitarian-in-Training orientation and what is covered during the orientation program. She also discussed the upcoming Sanitarian Services Training Seminar to be held October 28-29 in Marksville, and requested that the Board provide funding to reimburse a speaker for his food, lodging, and travel expenses. Butch Martin made the motion to have LSBES pay up to \$500 to reimburse the speaker; Tessa Dixon seconded – all approved. Tenney will have the speaker submit an invoice to LSBES.

Tenney discussed that the Division of Administration and the State Office of Civil Service has taken over all human resource functions for the state agencies. Civil Service had been disqualifying applicants for Sanitarian positions who did not already possess a temporary sanitarian license. Civil Service has now changed requirements to say that the temporary sanitarian license has to be obtained prior to being hired.

Board members discussed that for the February 2016 meeting they will come up with a list of continuing education courses to be considered for blanket approval. Having no further business to discuss, the motion was made by Butch Martin to adjourn the meeting; Tenney Sibley seconded the motion – meeting adjourned at 10:10am.

